

**St Gabriel's Primary School Parent Volunteer Scheme [July 2024 to June 2025]**  
**Applicable only if the child is a Singapore Citizen / Singapore Permanent Resident**  
**and is born between 2 January 2019 and 1 January 2020**  
**[For pupils to be registered in 2025 and to be admitted to Primary One in 2026]**

The Parent Volunteer Scheme is subject to the conditions and rules as stated below. Please read them carefully before completing the form.

**Terms and Conditions of Parent Volunteer Scheme**

1. Applicable only if the **child is a Singapore Citizen / Singapore Permanent Resident** who is born between **2 January 2019 and 1 January 2020**.
2. Primary One Registration Exercise takes place during the 3rd quarter of the year prior to the admission year. **Parents who are interested in applying as Parent Volunteers need to submit the completed application form (via email) to the school at [stgps@moe.edu.sg](mailto:stgps@moe.edu.sg). The deadline for submission is 15 May 2024.**
3. The school reviews and selects applicants during the 2nd quarter of each year (the year prior to the P1 Registration Exercise). **Selection is done based on the needs of the school, which may vary every year.** Successful applicants will be notified by the end of June 2024.
4. Parent Volunteer Scheme does not guarantee a place in the school but accords only an eligibility to register in Phase 2B.
5. Should you be selected, and your child is successfully registered in the P1 Registration Exercise, the school is looking forward to having you as our long term key stakeholders, as our partners. Hence, we seek your understanding to continue to support the school even if you have fulfilled the minimum requirement of 40 voluntary hours in the event that the school requires your continued assistance.
6. Parents who are accepted as Parent Volunteers will start contributing their voluntary hours one year before the start of the Primary One Registration Exercise. Successful applicants are to serve 40 hours of volunteer work from 1 July 2024 to 30 June 2025 to be eligible for Phase 2B registration.
7. Parent volunteers are responsible for the completion of 40 hours of voluntary work to be eligible for Phase 2B of the Primary One Registration Exercise. Should the number of applications exceed the number of places available for this phase, the school will need to conduct balloting. Singapore citizens will be admitted first ahead of PRs, before home-school distance is considered.
  - 7.1 Children living within 1 km from the school
  - 7.2 Children living between 1-2 km from the school
  - 7.3 Children living outside 2 km from the school

To verify the home-school distance, please refer to the One Map School Query Service, [www.onemap.sg](http://www.onemap.sg), managed by the Singapore Land Authority (SLA).

8. Supporting documents to be submitted together with the PV application<sup>1</sup>:
  - 8.1 Copy of child's birth certificate
  - 8.2 Copy of both parents' NRIC

\*Parents may apply to volunteer their service at more than one school. You would need to check with the schools concerned, their application procedures.

**Acceptance of this application form does not render the school liable to accept the voluntary services offered by the applicant.**

I hereby acknowledge that I have read and understood the terms and conditions of the Parent Volunteer Scheme

\_\_\_\_\_  
**Name of Parent**

\_\_\_\_\_  
**Signature of Parent**

\_\_\_\_\_  
**Date**

<sup>1</sup> *You may wish to password protect the files for security reason and send us the password in a separate email.*

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**Particulars of Volunteer**

**Name of Volunteer:** *(according to NRIC)* \_\_\_\_\_ Mr/Mrs/Mdm/Dr\*  
\_\_\_\_\_  
**Relation to child:** \_\_\_\_\_  
**NRIC/Citizenship No:** \_\_\_\_\_  
**Date of Birth:** \_\_\_\_\_  
**Marital Status:** \_\_\_\_\_  
**Religion:** \_\_\_\_\_  
**Residential Address:** \_\_\_\_\_  
**Mobile Number:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_  
**Educational Background of Volunteer** (Highest Academic  
Qualifications obtained & Awarding Educational Institution) \_\_\_\_\_

**Particulars of Spouse**

**Name of Volunteer:** *(according to NRIC)* \_\_\_\_\_ Mr/Mrs/Mdm/Dr\*  
\_\_\_\_\_  
**Relation to child:** \_\_\_\_\_  
**NRIC/Citizenship No:** \_\_\_\_\_  
**Date of Birth:** \_\_\_\_\_  
**Marital Status:** \_\_\_\_\_  
**Religion:** \_\_\_\_\_  
**Residential Address:** \_\_\_\_\_  
**Mobile Number:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_  
**Educational Background of Volunteer** (Highest Academic  
Qualifications obtained & Awarding Educational Institution) \_\_\_\_\_

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**Particulars of Child (Must be Singaporean or Singapore Permanent Resident)**

Name of Child: \_\_\_\_\_

Birth Certificate No : \_\_\_\_\_ Date of Birth: \_\_\_\_\_

In order of frequency: Most frequently to Least frequently

Language(s) spoken \_\_\_\_\_

Mother Tongue language the child will be taking in school.

Chinese / Malay / Tamil / Others (please specify)\* \_\_\_\_\_

Is there anyone in the family supporting him in Mother Tongue? Yes / No\*

How is he supported in Mother Tongue?

In Listening / Reading / Oral / Writing / Others (please specify)\* \_\_\_\_\_

**\* Please the appropriate choice(s)**

Please indicate if your child has any special needs so that we can prepare to support him where necessary:

	Please tick where applicable	Remarks
Autistic Spectrum Disorders (ASD)		
Attention Deficit Hyperactivity Disorder (ADHD)		
Learning Difficulties (LD)		
Dyslexia		
Hearing impairment		
Visual impairment		
Speech impairment		
Intellectual (II)		
Others* (please specify)		

Name of kindergarten: \_\_\_\_\_

Number of years in the kindergarten: \_\_\_\_\_

Number of younger brother(s): \_\_\_\_\_ Number of younger sister(s): \_\_\_\_\_

Number of older brother(s): \_\_\_\_\_ Number of older sister(s): \_\_\_\_\_

**Reason(s) for selecting St Gabriel's Primary School**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**Areas of Contribution to the School**

For 2024/2025, our school requires Parent Volunteers to support the school in the area of Traffic Warden/Traffic Control at the school's foyer during School Arrival and/or School Dismissal Hours.

Selection is done based on Parent Volunteers who are able to commit on any of the following slots (during term time). Please indicate your preferred slot(s) in the table below. The school will review all the options submitted by the Parent Volunteers before we assign you the time slot for your duty.

Please indicate your preferred slot(s)		
Day	School Arrival (6.45 a.m. to 7.30 a.m.)	School Dismissal (1.15 p.m. – 2.00 p.m.)
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Thank you for your interest in St. Gabriel's Primary School.